## Hillside Pre-School and Early Learning Group Policies and Procedures

## **Admissions Policy**

The Childcare Provision will comply with its obligations under the Equality Act 2010.

- We aim to make the group accessible to all families from the local community.
- We welcome children, fathers and mothers, other relatives, other carers and people from ethnic, religious and social groups, with and without disabilities.
- In consultation with parents/carers we will endeavour to accommodate all children's needs, being flexible enough to adapt to the changing needs of the child.
- ① Our waiting list is arranged in order of Date of Birth.
- ① In order to accommodate emergency admissions we endeavour to keep available spaces if this is financially viable.
- We are flexible about attendance patterns and payment in order to accommodate the needs of individual children and families.
- The group's policies and procedures are available to all they are in our foyer and on our website.

## Page 1 of 1

## **Updated September 2024**

The Childcare provision, where appropriate, applies to Hillside Pre-School, After School Club and Breakfast Club.

A copy of the latest policies and procedures is displayed in the Pre-School and available for staff and visitors. Our policies are also displayed on our website.